

**CHILD DEVELOPMENT CENTER
2019 ENROLLMENT APPLICATION
For Children Ages 6 months to 4 years**

Thank you for choosing Faith Landmarks Ministries Child Development Center.

The online enrollment process will require parents to provide a credit card number; and a \$55 non-refundable application fee for each child's application to be processed. A security deposit equal to the first week's attendance is required to secure a start date. You will be given the option of authorizing this charge with the application fee. When a particular class is full, the security deposit will ensure placement on the Center's waiting list. Flexible back-up care is prepaid as a daily rate.

After enrollment, for your convenience, we accept debit/credit card payments or electronic funds transfer (EFT) from a checking or savings account.

Enrollment Policy

Enrollment is limited to available space:

- Classes are filled on a first-come, first-served basis regardless of race, color, sex or national origin.
- Applicants age 3 years and above must be completely potty-trained.
- Classes with less than 4 children enrolled, have a potential to close.
- Enrollment of children with disabilities is dependent on our ability to serve them.
- One enrolling parent must be a professing Christian.

Enrollment Procedures

The online enrollment application will request your child's information (allergy, medications, etc.) parent/guardian contact information and the contact information for at least one additional person who will serve as an emergency contact. You will also need to provide credit card information. **Once you begin the application, required fields must be completed in one session and submitted. Information is not retained in the online application for updating or editing.**

- Applications will be processed in the order in which they are submitted; and you will be notified by email of your application status within 3 business days.

The following forms and documents must be submitted to FLMCDC before the first day of attendance.

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| <input type="checkbox"/> Your Child's Photo (for application use only) | <input type="checkbox"/> Notarized Parent Consent for Medical Care |
| <input type="checkbox"/> Copy of Child's Social Security Card | <input type="checkbox"/> Signed Parental Agreement |
| <input type="checkbox"/> Copy of Child's Birth Certificate | <input type="checkbox"/> Signed Financial Agreement |
| <input type="checkbox"/> Copy of Guardianship/Custody Papers, if applicable | <input type="checkbox"/> Copy of Child's updated Immunization record and recent Physical Exam |
| <input type="checkbox"/> Signed Consent for Pick-up of Child | |